

Customer Case Study

Customer Profile

The largest metro city in the state of Michigan

Industry: Public Sector

Employees: 18,000 plus

Location: Michigan

Engagement Details

Service Type: Workbrain Imp

Engagement Mode: Onsite

Resources Deployed: Onsite: 15

Duration: 22 Months

Key Benefits

- ❖ Automates and streamlines City's administrative processes; reduce set-up costs, processing time and errors involved in Time & Attendance related processes
- ❖ Manages diverse and complex leave policies, accruals, timesheet approvals and team hierarchies via a web-based interface
- ❖ Consistent time capture and processing methods across all agencies
- ❖ Seamlessly integrates with Oracle applications to provide a comprehensive consistent solution for Time & Attendance, HR and Payroll processes
- ❖ Generates alerts to report any exceptions at various levels in the organizational hierarchy

WORKBRAIN - Enterprise Time & Attendance System Implementation

The current time capture methods in the City are mostly manual, antiquated and involve redundant data entry into different systems to capture Time & Attendance related information for payroll processing. There is a pressing need on the City to study these processes in detail and carry out constructive Business Process Re-engineering (BPR) to reduce manual processes thereby resulting in streamlined processes, reduced costs and reduced scope for errors. Computech in partnership with Workbrain, is currently implementing a Workforce Management solution using Workbrain's Enterprise Time & Attendance, develop interfaces to City's Oracle Human Resource Management System (HRMS) Suite and Department of Transportation's (DOT) Transit Operating System (TOS) and impart training to all City users.

High-Level Project Goals

- ❖ To Implement Workbrain's new Enterprise Time & Attendance Premium Edition version 4.1.x using S2V methodology and create interfaces to the new Oracle HRMS Suite version 11.5.10 and DOT's TOS.
- ❖ Re-engineer processes to conform to software functionality as much as possible
- ❖ Set up Time & Attendance business rules in the Workbrain software as per city requirements
- ❖ Define and create time keeper reports for manual input into PPS system
- ❖ Develop solution to calculate salary changes
- ❖ Develop solution to request leaves of absence
- ❖ Develop user-friendly interfaces to ensure ease of use for all employees
- ❖ Train users to use Clocks and Online Time & Attendance management system
- ❖ Train users to access ad-hoc reports
- ❖ Develop Training Manuals, Leader Guides, Lab Exercises and Job-aids
- ❖ Conduct Role Based, Just-in-time training
- ❖ Conduct Instructor-Led classroom training, Computer Based Training (CBT), Boot camps and Special training programs for continuous knowledge transfer

For additional information or to discuss an opportunity with us, please email us to info@computechcorp.com

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